FORM:	"TO BE" + past participle (pp)
	simple presentam/is/are+ pppresent continuousam/is/are being+ ppsimple pastwas/were+ pppast continuouswas/were being+ pppresent perfecthave/has been+ pppast perfecthad been+ ppfuture (will)will be+ ppfuture (be going to)am/is/are going to be+ pp
USE:	 The passive voice is used to emphasize the action or result of the action and no the person who performs the action. The passive is often used when it is unknown or unimportant who performed the action. The passive can be formed with any tense, but is rarely used with the present perfect progressive or past perfect progressive. In some cases, the passive is used with "by + the doer of the action". This "by" phrase is used: to add new information (<i>Patients are seen by Dr. Smith on weekdays and by Dr. Allen on weekends.</i>) with proper names/famous people (<i>The light bulb was invented by Edison</i>. when the "doer" is unexpected (<i>This painting was done by a young child!</i>) The "by" phrase is not used when the "doer" is understood or obvious.
EXAMPLES:	Wine <u>is produced</u> in Canada. Some food <u>was dropped</u> on the carpet. Many trees in Canadian forests <u>have been cut</u> down. The theory of evolution <u>was developed</u> by Charles Darwin.

Change the following active sentences into the PASSIVE VOICE. Use a "by" phrase only if necessary.

- 1. Shakespeare wrote Romeo and Juliet.
- 2. The mail carrier delivered the mail at 10 o'clock.
- 3. Wine makers have produced excellent wine in Canada for two decades.
- 4. Somebody hit my car in the parking lot yesterday.
- 5. The cleaning staff clean this office every night.
- 6. The painters are going to paint my house this weekend.
- 7. Charles Banting invented insulin.
- 8. Somebody stole her bicycle yesterday.